



Trustees

Richard E. Boston, President
Russell A. Peterson, Treasurer
Karen Arsenaault, Clerk
Stephen C. Rendall Jr, Trustee
Richard Leigh, Trustee

Administration

Donald D. Neumann Jr., Superintendent
Noah Emery, Assistant Superintendent
Patrick M. Desrosiers, Financial Manager
Zachariah Mein, Resource Protection Mgr.

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

Posted January 9, 2025

LEGAL NOTICE -- The monthly meeting of the York Water District Board of Trustees will be held as a “hybrid meeting” remotely and in-person @ 2:00 pm on Wednesday, January 15, 2025, as per the district’s meeting policy. For members of the public that wish to participate remotely, please send a request to customerservice@yorkwaterdistrict.org by 1:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

AGENDA

1. The President will call the meeting to order.
2. See what action the Board will take after a review of the minutes of the Board Meeting held on December 18, 2024.
3. Invitation for Public Comment.
Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District. For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to customerservice@yorkwaterdistrict.org
4. The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
5. Resource Protection Manager Zach Mein will provide an update to the Board regarding edits to the Watershed Management Plan presented last month and see if the Board will accept the Watershed Management Plan as presented.
6. Staff will provide an update on District operations.
7. The Superintendent will announce the selected Employee of the 4th Quarter of 2024.
8. General Discussion
9. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent



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December Meeting Minutes

The York Water District Board of Trustees monthly meeting was held on Wednesday, December 18, 2024, in-person and through remote conferencing as allowed by the District's remote meeting policy.

President Boston called the meeting for an executive session to order at 1:00pm. Others present were Clerk – Karen Arsenault, Treasurer – Russell Peterson, Trustee Richard Leigh, and Trustee Stephen Rendall.

A motion was made by Trustee Peterson and seconded by Trustee Arsenault to go into Executive Session to discuss Real Estate related matter – Pursuant to M.R.S.A. Title 1, Section 405(6)(C). Re: discussion of a potential real estate transaction.

A motion was made by Trustee Leigh and seconded by Trustee Peterson to leave Executive Session at 1:54pm. It was voted unanimously.

President, Richard Boston called the public meeting to order at 2:04 pm. Present were Treasurer – Russell Peterson, Clerk – Karen Arsenault, Trustee – Richard Leigh, and Trustee Stephen Rendall. Staff present Superintendent – Donald Neumann, Assistant Superintendent – Noah Emery, Financial Manager- Patrick Desrosiers, Resource Protection Manager - Zachariah Mein, Foreman – Larry Graham and Financial Assistant – Shelley Kimball. Ted Howard – Consultant and Gary Stevens – Consultant were also in attendance,

See what action the Board will take after a review of the minutes of the Board Meeting held on November 20, 2024.

On a motion made by Trustee Peterson and duly seconded by Trustee Leigh, it was voted unanimously to accept the Minutes of the November 20, 2024, Board Meeting. **5-0 vote: Motion Passes.**

See what action the Board will take as a result of the executive session.

On a motion made by Trustee Peterson and duly seconded by Trustee Arsenault, it was voted unanimously to authorize the Superintendent to pursue real estate options. **5-0 vote: Motion Passes.**

Public Comment

n/a

The Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.

The Financial Manager presented the Board with the Income and Budget reports for November. The revenue for November 2024 is \$55,878 higher than projected. The O&M budget for November 2024 is \$682 less than projected. The YTD revenue for 2024 is \$114,911 higher than projected. The YTD O&M Budget for November 2024 is \$136,742 less than projected.

See what action the Board will take on the proposed 2025 Capital and O&M Budgets.

On a motion made by Trustee Arsenault and duly seconded by Trustee Rendall to accept the 2025 Operation & Capital Improvement Budget for 2025. **5-0 vote: Motion Passes.**

Treatment Plant Manager presented a proposal from GEI to complete a stability analysis of Chases' Pond Dam and an opportunity to apply for a Capacity Development Grant to assist with the project.

On a motion made by Trustee Rendall and duly seconded by Trustee Arsenault to allow Noah to apply for the Grant for the stability analysis of Chases' Pond Dam. **5-0 vote: Motion Passes.**

See if the Board will accept the Watershed Management Plan as presented.

Consultant Ted Howard, retired Professor of Forestry Economics from UNH provided a presentation to the Board with an update on the draft Resource Management Plan. The plan covers history, as well as the framework of managing the watershed for the next twenty years. Key points outlined in the plan are water quality management, forest management, forest operations, endangered species, managing public use, climate change, and collaboration and outreach. There was a request for minor clarification therefore No action was taken by the Board.

Staff will provide an overview of District Operations:

Noah:

- Treatment Plant staff rebuilt Clarifier B with assistance from the Distribution Crew.
- Gulf Hill Pump station was put into service in November. Training is being scheduled to train staff to discuss site operations and standby checks.
- Simpson Hill Tank Mixer installation is complete and in operation.
- Calligan Divers completed the annual aeration discs cleaning in the pond.

Larry:

- Customer funded projects were finalized at the end of October and beginning of November.
- Crews are winterizing the summer line mains.
- Crews have emptied all the trucks of inventory and organized inventory to start our annual inventory count.

Zach:

- The timber harvest is completed, there are maybe 2 loads of pulp wood left.
- Our high school student will start his internship in late January.
- Beaver sited at Welch's Pond the trapper has been notified.
- The District participated in the "Festival of Fostering Trees" and our tree & theme was well received.

Patrick:

- The auditor will be here December 31st to complete the year-end inventory count. Our annual audit is scheduled for March.
- Reviewing the investment policy

Don:

- With the upcoming retirement for Webster starting January 1 Noah will be transitioning to Assistant Superintendent and Larry will be transitioning to General Foreman.
- We will start interviewing for a new laborer starting in January.
- Bid opening completed for Nubble Rd phase VI, Reserve Street, and Norwood Farms Rd main replacements.

- Meeting with the Town of York to collaborate about the Long Sands Road DPW project, and the Cape Neddick bridge replacement.
- Apple watch drawing scheduled for the first one thousand customers who submitted their lead service line inventory.

General Discussion:

The meeting was adjourned at 4:00 PM.

Respectfully Submitted,

Karen Arsenault
Clerk
York Water District

DRAFT

York Water District
INVOICE LIST
 FOR CHECKS FROM 12/9/2024 TO 1/8/2025

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ABBOTT BROTHERS						
1	ABBOTT BROTHERS	34293	320.00	12/19/2024	20156	FILL MATERIALS - SHOP
			320.00			
Advanced Communications Ser						
348	Advanced Communications Ser	6011394	520.00	12/19/2024	20157	MONTHLY CYBER REPORTING
348	Advanced Communications Ser	6011407	240.00	01/02/2025	20192	SERVICE CALL - IT SUPPORT
			760.00			
AHM - NORTHERN LIGHT DRUG						
210	AHM - NORTHERN LIGHT DR	89091-00	64.00	12/19/2024	20158	RANDOM DRUG TESTING
210	AHM - NORTHERN LIGHT DR	AM-24345177	175.00	12/19/2024	20158	RANDOM DRUG TESTING ANNUAL FEE
			239.00			
AMERICAN SECURITY ALARM						
598	AMERICAN SECURITY ALARM	165945	85.00	12/19/2024	20159	SERVICE CALL - PLANT ALARM SYSTEM
598	AMERICAN SECURITY ALARM	166381	340.00	01/02/2025	20193	2025 ALARM INSPECTION
			425.00			
ANCHORAGE MOTOR INNS, INC						
1,322	ANCHORAGE MOTOR INNS, INC	4340	1,318.06	01/02/2025	1400	DEP REF MAIN - 264 LONG SANDS RD
			1,318.06			
AT&T						
168	AT&T	0207374976001	40.74	12/19/2024	20160	LONG DISTANCE - PLANT
			40.74			
BRIAN MCBRIDE						
1,824	BRIAN MCBRIDE	12/19/2024	109.50	12/19/2024	20161	CELL STIPEND - B. MCBRIDE
			109.50			
BRICKS & BOARDS						
1,083	BRICKS & BOARDS	4313	502.20	12/19/2024	1385	DEP REF SVC - 124 BROADWAY
1,083	BRICKS & BOARDS	4314	73.83	12/19/2024	1385	DEP REF MTR - 124 BROADWAY
			576.03			
CB BUILDERS, INC						
770	CB BUILDERS, INC	4328	152.79	12/19/2024	1386	DEP REF SVC - 436 YORK STREET
			152.79			
Central Maine Power						
24	Central Maine Power	30015194605 12	329.56	12/19/2024	20162	POWER - TOWER SITE 2
24	Central Maine Power	30015194639 12	459.30	12/19/2024	20162	POWER - TOWER SITE 1
24	Central Maine Power	30016410778 12	307.75	01/02/2025	20194	POWER - GULF HILL PS
24	Central Maine Power	35010715726 12	41.33	01/02/2025	20194	POWER - LIGHT AT POND
24	Central Maine Power	35011336332 12	512.22	01/02/2025	20194	POWER - RTE 1 NORTH PS
24	Central Maine Power	35012087900 12	308.43	12/19/2024	20162	POWER - SIMPSON HILL TANK
24	Central Maine Power	35012909699 12	43.00	12/19/2024	20162	POWER - RPO GARAGE
24	Central Maine Power	35012922080 12	321.60	01/02/2025	20194	POWER - WHITE PINES PS
24	Central Maine Power	35012966749 12	732.62	01/02/2025	20194	POWER - SCREENHOUSE

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24	Central Maine Power	35012969180 12	3,272.97	12/19/2024	20162	POWER - TREATMENT PLANT
24	Central Maine Power	35013404708 12	341.78	01/02/2025	20194	POWER - RTE 1 SOUTH PS
24	Central Maine Power	35015157361 12	510.10	01/02/2025	20194	POWER - WHIPPOORWILL PS
24	Central Maine Power	35015205897 12	214.66	12/19/2024	20162	POWER - RPO
24	Central Maine Power	35015396233 12	47.10	12/19/2024	20162	POWER - LIGHT AT SHOP
24	Central Maine Power	35016940278 12	99.94	01/02/2025	20194	POWER - HEIGHTS TANK
24	Central Maine Power	35016960912 12	275.38	01/02/2025	20194	POWER - HEAT TAPE
24	Central Maine Power	35017139011 12	689.30	12/19/2024	20162	POWER - OFFICE/SHOP
			8,507.04			
CHARLES BLACK						
1,638	CHARLES BLACK	12/19/2024	109.50	12/19/2024	20163	CELL STIPEND - C. BLACK
			109.50			
CHARTER COMMUNICATIONS						
344	CHARTER COMMUNICATIONS	1406178011221	159.98	01/02/2025	20195	BROADBAND - TANK SITE
344	CHARTER COMMUNICATIONS	1422436011207	129.99	12/19/2024	20164	BROADBAND - TANK SITE
344	CHARTER COMMUNICATIONS	1425335011207	743.27	12/19/2024	20164	BROADBAND - MAIN SITES
			1,033.24			
COMMUNICATIONS FACILITIES						
338	COMMUNICATIONS FACILITIES	2187	500.00	12/16/2024	20134	MONTHLY TOWER SITE INSPECTION
			500.00			
CONSOLIDATED COMMUNICATIONS						
75	CONSOLIDATED COMMUNICATIONS	117944052542 (194.65	01/02/2025	20196	BROADBAND - TOWER SITE
75	CONSOLIDATED COMMUNICATIONS	2073636101536	293.88	12/16/2024	20135	LAND LINES - PLANT
			488.53			
DANIEL HINER						
1,720	DANIEL HINER	12/19/2024	109.50	12/19/2024	20165	CELL STIPEND - D. HINER
			109.50			
DIGGER'S EXCAVATING						
494	DIGGER'S EXCAVATING	44	1,100.00	12/19/2024	20166	GRADING - TIMBER HARVEST CLEANUP
			1,100.00			
DYNAMIC SOLUTIONS CONSTRUCTION						
1,444	DYNAMIC SOLUTIONS CONSTRUCTION	4318	173.30	12/19/2024	1387	DEP REF SVC - 21 LOBSTER COVE
			173.30			
ELAN FINANCIAL SERVICES						
1,264	ELAN FINANCIAL SERVICES	001618817 12/2	3,142.20	12/16/2024	20133	DECEMBER CREDIT CARD ACTIVITY
			3,142.20			
Eldredge Lumber						
38	Eldredge Lumber	716337	9.32	12/19/2024	20167	PLANT MAINT MATERIALS
38	Eldredge Lumber	717499	48.48	12/19/2024	20167	PLANT MAINT MATERIALS
38	Eldredge Lumber	719218	151.04	12/19/2024	20167	PLANT MAINT MATERIALS
38	Eldredge Lumber	720105	73.99	12/19/2024	20167	PLANT MAINT MATERIALS

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38	Eldredge Lumber	720584	38.83	12/16/2024	20136	SHOP SUPPLIES
38	Eldredge Lumber	720804	15.98	12/19/2024	20167	PLANT SUPPLIES
38	Eldredge Lumber	721572	71.96	12/19/2024	20167	SHOP SUPPLIES
38	Eldredge Lumber	721693	58.37	12/19/2024	20167	PLANT SUPPLIES
38	Eldredge Lumber	721852	80.38	12/19/2024	20167	MATERIALS
38	Eldredge Lumber	723663	73.13	01/02/2025	20197	PLANT MAINT MATERIALS
38	Eldredge Lumber	725449	392.12	01/02/2025	20197	SHOP SUPPLIES
			1,013.60			
Everett J. Prescott, Inc						
113	Everett J. Prescott, Inc	6416513	488.82	12/16/2024	20137	STOCK ITEMS
113	Everett J. Prescott, Inc	6416756	1,352.03	12/16/2024	20137	STOCK ITEMS
113	Everett J. Prescott, Inc	6424159	6,230.30	12/19/2024	20168	STOCK ITEMS
113	Everett J. Prescott, Inc	6425577	2,189.12	01/02/2025	20198	STOCK ITEMS
113	Everett J. Prescott, Inc	6426376	1,466.00	12/19/2024	20168	2025 AMR SUPPORT
			11,726.27			
FIELDING'S OIL & PROPANE CC						
988	FIELDING'S OIL & PROPANE	4932255	38.52	12/16/2024	20138	12.3 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4943990	77.03	12/19/2024	20169	24.6 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4951817	1,046.06	01/02/2025	20199	364.8 GAL HEATING OIL - OFFICE
988	FIELDING'S OIL & PROPANE	4956548	53.86	01/02/2025	20199	17.2 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4963832	31.63	01/02/2025	20199	10.1 GAL DIESEL
			1,247.10			
FREDERICK BROS. OIL & PROP						
1,846	FREDERICK BROS. OIL & PROP	758820	276.86	01/02/2025	20200	191.6 GAL PROPANE - SCREENHOUSE
			276.86			
Gary E. Stevens						
213	Gary E. Stevens	10	525.00	12/16/2024	20139	WATERSHED CONSULTING
			525.00			
GENERATOR CONNECTIONS						
1,794	GENERATOR CONNECTIONS	87860	760.00	12/19/2024	20170	TOWER GENERATOR REPAIR
			760.00			
GRIFFIN BUCKWALTER						
1,872	GRIFFIN BUCKWALTER	12/19/2024	109.50	12/19/2024	20171	CELL STIPEND - G. BUCKWALTER
			109.50			
GROUP DYNAMIC INC						
1,086	GROUP DYNAMIC INC	649708	230.75	01/02/2025	20201	MONTHLY FSA & HRA ADMIN FEE
			230.75			
Hach Chemical						
66	Hach Chemical	14304203	943.34	01/02/2025	20202	LAB CONSUMABLES
66	Hach Chemical	14305292	77.09	01/02/2025	20202	LAB CONSUMABLES
			1,020.43			

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HOLLOWAY AUTOMOTIVE GRO						
695	HOLLOWAY AUTOMOTIVE GR	6142239/1	320.90	12/16/2024	20140	VEHICLE MAINT
			320.90			
JN ELECTRIC INC						
1,087	JN ELECTRIC INC	8322	637.00	12/16/2024	20141	ELECTRICAL WORK - TANK MIXER
			637.00			
JOHN CAMPBELL						
1,683	JOHN CAMPBELL	4315	342.17	12/19/2024	1388	DEP REF SVC -220 SOUTHSIDE ROAD
			342.17			
JULIEANN THURLOW						
1,867	JULIEANN THURLOW	4332	268.77	12/19/2024	1389	DEP REF SVC - 1 CARLTON STREET
1,867	JULIEANN THURLOW	4333	40.52	12/19/2024	1389	DEP REF MTR - 1 CARLTON STREET
			309.29			
KENNETH RUBBO						
1,865	KENNETH RUBBO	4320	613.98	12/19/2024	1390	DEP REF SVC - 19 ORGANUG RD
1,865	KENNETH RUBBO	4321	19.71	12/19/2024	1390	DEP REF MTR - 19 ORGANUG RD
			633.69			
KINZIE MERRILL						
1,771	KINZIE MERRILL	11/25/2024	106.00	12/16/2024	20142	LICENSE EXAM FEE - K. MERRILL
			106.00			
KITTERY TRADING POST						
1,670	KITTERY TRADING POST	9815	211.99	12/16/2024	20143	UNIFORMS
1,670	KITTERY TRADING POST	9817	171.08	12/16/2024	20143	12/09/24 BOOT ALLOWANCE - T. CHASE
1,670	KITTERY TRADING POST	9823	448.20	12/19/2024	20172	WINTER GLOVES
1,670	KITTERY TRADING POST	9826	225.00	01/02/2025	20203	12/19/24 BOOT ALLOWANCE - L. GRAHAM
1,670	KITTERY TRADING POST	9827	165.74	01/02/2025	20203	12/28/24 BOOT ALLOWANCE - C. BLACK
1,670	KITTERY TRADING POST	9833	29.98	01/02/2025	20203	UNIFORMS
			1,251.99			
KYOCERA						
1,202	KYOCERA	55L2563527	96.83	01/02/2025	20206	MONTHLY OFFICE/SHOP PRINTER CHARGE
			96.83			
LAWRENCE GRAHAM						
535	LAWRENCE GRAHAM	12/19/2024	50.00	12/19/2024	20173	ATV RENTAL FEE
			50.00			
LORETTA DRUMMEY IRRV TRU:						
1,866	LORETTA DRUMMEY IRRV TF	4322	176.34	12/19/2024	1391	DEP REF SVC - 33A & B SPRING ST
1,866	LORETTA DRUMMEY IRRV TF	4323	9.51	12/19/2024	1391	DEP REF MTR - 33A & B SPRING ST
			185.85			
Maine Employers Mutual						
33	Maine Employers Mutual	1810083766 Q1.	4,128.00	12/19/2024	20174	Q1-2025 WORKERS COMP INSURANCE

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			4,128.00			
Maine Municipal Association						
67	Maine Municipal Association	76190	21,832.00	12/16/2024	20144	Q1-Q2 2025 PROP & CASUALTY INSURANC
			21,832.00			
Maine Municipal Emp Health Tr						
85	Maine Municipal Emp Health	37496 JAN25	38,407.17	01/02/2025	20204	JANUARY HEALTH INSURANCE
			38,407.17			
MAINE RURAL WATER ASSOCI/						
68	MAINE RURAL WATER ASSO	1281	2,115.00	12/16/2024	20145	2025 MRWA DUES
			2,115.00			
Maine Water Utilities						
148	Maine Water Utilities	2007253	3,952.00	12/16/2024	20146	2025 MWUA DUES
			3,952.00			
MALTZ SALES COMPANY						
1,840	MALTZ SALES COMPANY	108594	686.75	12/16/2024	20147	HIGH FLOW METER DISPLAY CONVERTER
			686.75			
MASTERS TELECOM, LLC						
1,729	MASTERS TELECOM, LLC	49383	34.27	12/16/2024	20148	MONTHLY VOICEMAIL CHARGES
			34.27			
MICHAEL BEAUMIER						
1,796	MICHAEL BEAUMIER	12/16/2024	106.00	12/19/2024	20175	LICENSE EXAM FEE
1,796	MICHAEL BEAUMIER	12/19/2024	109.50	12/19/2024	20175	CELL STIPEND - M. BEAUMIER
			215.50			
MICK BODYWORKS & TRUCK R						
819	MICK BODYWORKS & TRUCK	26462	168.56	12/19/2024	20176	VEHICLE INSPECTION
819	MICK BODYWORKS & TRUCK	26528	874.81	12/19/2024	20176	VEHICLE REPAIRS
			1,043.37			
MOOREHOUSE PLACE, LLC						
1,719	MOOREHOUSE PLACE, LLC	4319	1,635.48	12/19/2024	1392	DEP REF MTRS - 3 MOOREHOUSE WAY
			1,635.48			
NELSON ANALYTICAL LLC						
587	NELSON ANALYTICAL LLC	224110301	105.00	12/16/2024	20149	ROUTINE BACTERIA SAMPLING
587	NELSON ANALYTICAL LLC	224110340	960.00	12/16/2024	20149	REGULATORY MONITORING
587	NELSON ANALYTICAL LLC	224110460	15.00	12/19/2024	20177	SAMPLE - SUN & SURF
587	NELSON ANALYTICAL LLC	224110492	15.00	12/19/2024	20177	SAMPLE - SUN & SURF
587	NELSON ANALYTICAL LLC	224120078	120.00	12/16/2024	20149	ROUTINE BACTERIA SAMPLING
587	NELSON ANALYTICAL LLC	224120317	105.00	01/02/2025	20205	ROUTINE BACTERIA SAMPLES
			1,320.00			
NEW ENGLAND WATER WORKS						
76	NEW ENGLAND WATER WOR	12/16/2024	450.00	12/16/2024	20150	2025 NEWWA DUES

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			450.00			
NM Curtis Earth Works, Inc.						
1,594	NM Curtis Earth Works, Inc.	10044-RETAINA	1,750.70	12/19/2024	20178	RETAINAGE - BLUEBERRY LANE
			1,750.70			
NORTHEAST MAID SERVICES, L						
1,823	NORTHEAST MAID SERVICES	4285	425.00	12/16/2024	20151	MONTHLY FACILITIES CLEANING
			425.00			
OPENTEXT, INC						
1,751	OPENTEXT, INC	9005186079	6.59	12/19/2024	20180	WEBROOT CHARGES
1,751	OPENTEXT, INC	9005186080	41.20	12/19/2024	20180	CARBONITE CHARGES
			47.79			
O'REILLY AUTOMOTIVE, INC						
1,734	O'REILLY AUTOMOTIVE, INC	6214-182747	36.99	12/19/2024	20179	VEHICLE MAINT MATERIALS
			36.99			
PATRICK DESROSIERS						
1,311	PATRICK DESROSIERS	12/19/2024	109.50	12/19/2024	20181	CELL STIPEND - P. DESROSIERS
			109.50			
Pike Industries Inc.						
464	Pike Industries Inc.	1310695	570.51	12/19/2024	20182	FILL MATERIALS - TIMBER HARVEST CLEAN
			570.51			
Portland Plastic Pipe						
101	Portland Plastic Pipe	10314	172.10	12/16/2024	20152	PLANT SUPPLIES
			172.10			
ROBBINS AUTO PARTS						
931	ROBBINS AUTO PARTS	460-310404	107.92	01/02/2025	20207	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-310817	161.29	01/02/2025	20207	VEHICLE MAINT MATERIALS
931	ROBBINS AUTO PARTS	460-311238	161.29	01/02/2025	20207	VEHICLE MAINT MATERIALS
			430.50			
Roche Locksmith Services						
231	Roche Locksmith Services	47921	459.52	12/19/2024	20183	LOCK WORK - PUMP STATION
			459.52			
ROCHELEAU DEVELOPMENT CO						
1,148	ROCHELEAU DEVELOPMENT	4312	82.95	12/19/2024	1393	DEP REF SVC - 7 OSSIPEE ROAD
			82.95			
Roger Pratt Excavating & Pavin						
99	Roger Pratt Excavating & Pav	2451-R	2,146.25	01/02/2025	20208	RETAINAGE - SUNSET ROAD
			2,146.25			
SAURMAN CONSTRUCTION, LLI						
1,868	SAURMAN CONSTRUCTION, L	4326	866.54	12/19/2024	1394	DEP REF SVC - 7 BAY HAVEN

York Water District
INVOICE LIST
 FOR CHECKS FROM 12/9/2024 TO 1/8/2025

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
1,868	SAURMAN CONSTRUCTION, I	4327	63.32	12/19/2024	1394	DEP REF MTR - 7 BAY HAVEN
			929.86			
SEA CHANGE LAND SERVICES						
1,871	SEA CHANGE LAND SERVICE	4335	220.71	12/19/2024	1395	DEP REF SVC - 10 ORCHARD LANE
			220.71			
SENTRY BUILDING SYSTEMS, I						
1,540	SENTRY BUILDING SYSTEMS	4324	20.83	12/19/2024	1396	DEP REF SVC - 46 SENTRY HILL
1,540	SENTRY BUILDING SYSTEMS	4325	9.51	12/19/2024	1396	DEP REF MTR - 46 SENTRY HILL
			30.34			
STEVEN CURTIS						
1,759	STEVEN CURTIS	12/19/2024	109.50	12/19/2024	20184	CELL STIPEND - S. CURTIS
			109.50			
SULLIVAN ASSOCIATES						
832	SULLIVAN ASSOCIATES	44151	101.26	12/19/2024	20185	LAB CONSUMABLES
			101.26			
Treasurer State of Maine						
216	Treasurer State of Maine	01/02/2025	20.00	01/02/2025	20209	LICENSE UPGRADE FEE - Z. MEIN
216	Treasurer State of Maine	12/16/2024	225.00	12/16/2024	20153	LICENSE RENEWALS - 3 STAFF
			245.00			
TYLER TECHNOLOGIES, INC.						
330	TYLER TECHNOLOGIES, INC.	045-493812	13,490.90	12/16/2024	20154	Q1-2025 MUNIS APPLICATION SERVICES
			13,490.90			
VERIZON WIRELESS						
836	VERIZON WIRELESS	6101610104	769.46	01/02/2025	20210	MONTHLY CELL/TABLET CHARGES
836	VERIZON WIRELESS	6101610105	614.14	01/02/2025	20210	MONTHLY ONE-TALK CHARGES
			1,383.60			
VERRILL						
128	VERRILL	656074	9,105.00	12/19/2024	20186	MISC LEGAL COUNCIL
128	VERRILL	657726	206.00	12/19/2024	20186	MISC LEGAL COUNCIL
			9,311.00			
W.B.MASON, INC.						
532	W.B.MASON, INC.	250910144	47.88	12/19/2024	20187	OFFICE SUPPLIES
532	W.B.MASON, INC.	251031681	55.86	12/19/2024	20187	OFFICE SUPPLIES
			103.74			
W.W. Grainger CO. Inc.						
65	W.W. Grainger CO. Inc.	9322466476	493.42	12/19/2024	20188	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9329057633	119.70	12/19/2024	20188	PLANT MAINT MATERIALS
65	W.W. Grainger CO. Inc.	9335179645	154.78	12/19/2024	20188	SHOP SUPPLIES
65	W.W. Grainger CO. Inc.	9336315149	193.28	12/19/2024	20188	SAFETY SUPPLIES
65	W.W. Grainger CO. Inc.	9336404794	3.62	12/19/2024	20188	PLANT MAINT MATERIALS
65	W.W. Grainger CO. Inc.	9350804564	73.14	01/02/2025	20211	PAPER TOWEL ROLLS - OFFICE

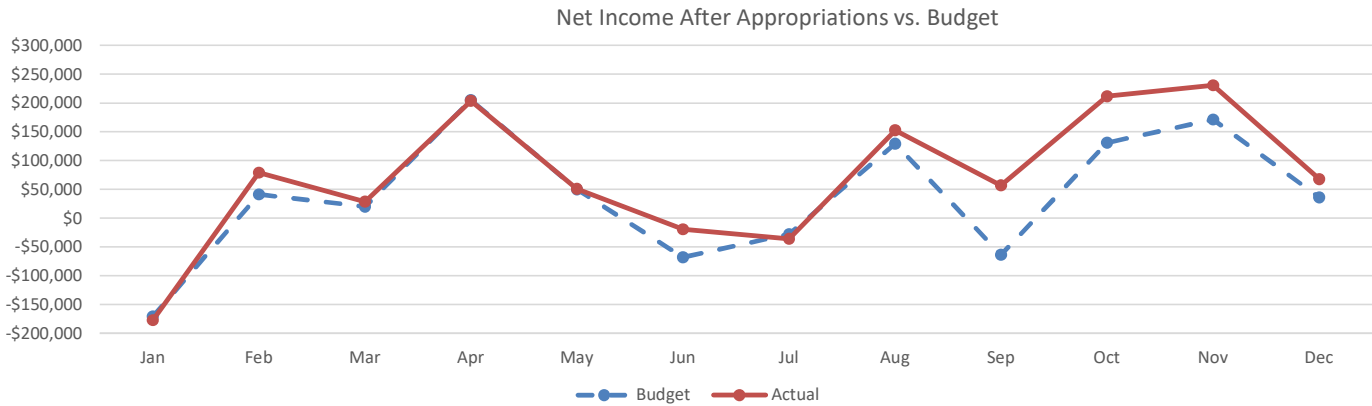
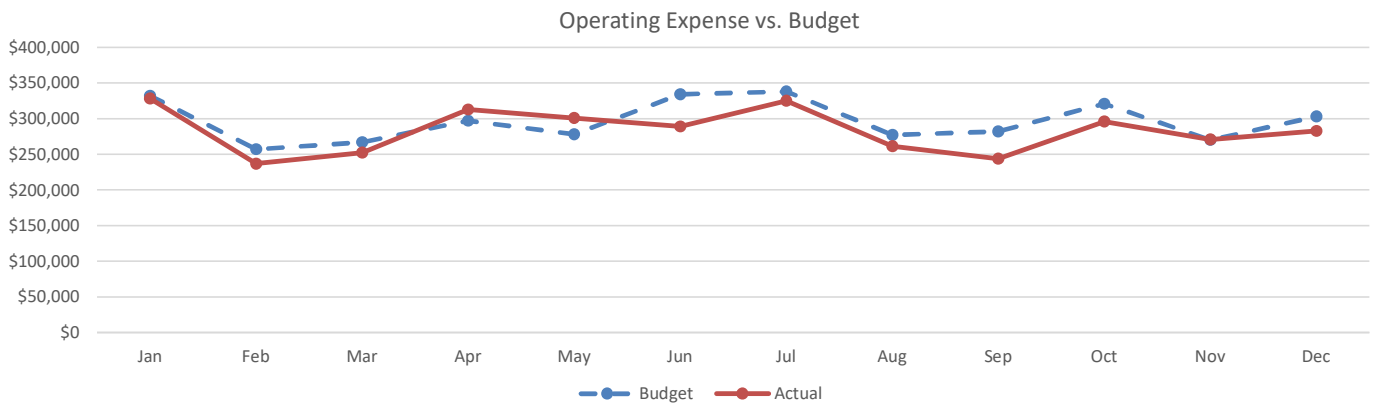
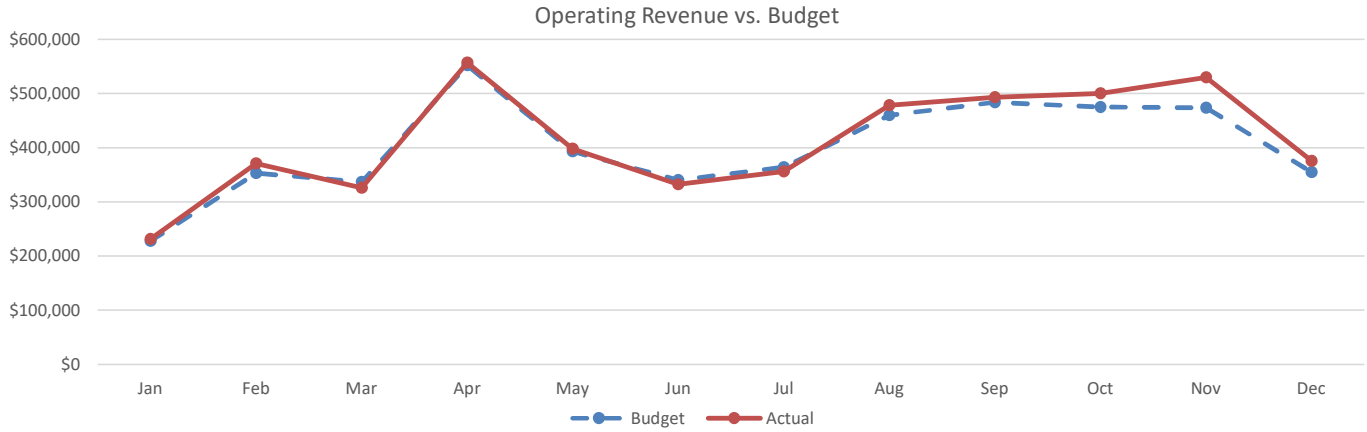
**York Water District
 INVOICE LIST
 FOR CHECKS FROM 12/9/2024 TO 1/8/2025**

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
			1,037.94			
WAVE HOSPITALITY, LLC						
1,869	WAVE HOSPITALITY, LLC	4330	503.26	12/19/2024	1397	DEP REF SVC - 218 LONG SANDS RD
			503.26			
WAYNE AMICO						
1,870	WAYNE AMICO	4316	637.24	12/19/2024	1398	DEP REF SVC - 171 LBA UNIT 14
1,870	WAYNE AMICO	4317	58.67	12/19/2024	1398	DEP REF MTR - 171 LBA UNIT 14
			695.91			
Webster Ropke						
106	Webster Ropke	12/13/2024	225.00	12/19/2024	20189	12/13/24 BOOT ALLOWANCE - W. ROPKE
			225.00			
WELCH FAMILY REALTY TRUST						
1,047	WELCH FAMILY REALTY TRU	4338	614.30	01/02/2025	1401	REF DEP SVC - 1 HARBOR SIDE DR
1,047	WELCH FAMILY REALTY TRU	4339	77.14	01/02/2025	1401	DEP REF MTR - 1 HARBOR SIDE DR
			691.44			
WIN WASTE INNOVATIONS OF						
1,666	WIN WASTE INNOVATIONS (23-0000300312	467.44	12/19/2024	20190	MONTHLY DUMPSTER SERVICE
			467.44			
YORK COMMUNITY SERVICE A						
1,215	YORK COMMUNITY SERVICE	4336	292.52	12/19/2024	1399	DEP REF SVC - 210 SOUTHSIDE RD
			292.52			
York Police Department						
114	York Police Department	4074	1,666.66	12/16/2024	20155	MONTHLY WATERSHED PATROLLING
			1,666.66			
York Water District Petty Cash						
189	York Water District Petty Casl	01/02/2025	379.85	01/02/2025	20212	DISTRICT WELLNESS REIMBURSEMENT
			379.85			
ZACHARY RUGER						
1,847	ZACHARY RUGER	12/19/2024	109.50	12/19/2024	20191	CELL STIPEND - Z. RUGER
			109.50			

WARRANT TOTAL:

153,994

**York Water District
Monthly Operating Revenue, Expense & Net Income**



Bank Statement Balances

As of January 7, 2025

<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>	<u>Account</u>	<u>Balance</u>	<u>Monthly Change</u>
Operating	\$1,487,080	\$168,481	Watershed	\$454,045	\$1,348
System Development	\$403,065	\$2,376	Customer Advance	\$100,344	(\$16,071)
Investment Account	\$1,372,512	\$0			
Land Sale Funds	\$188,000	\$0			
Reserved for Tank Painting	\$1,217,304	\$9,721			
Operating Reserve	\$1,857,353		% of Recommended Reserve	143%	

York Water District
Income Statement - PRELIMINARY
For the Month Ending December 31, 2024

Operating Revenue	Operating Expense	Net Income/(Loss)
▲ \$20,686	▼ (\$20,132)	▲ \$31,524

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 212,258	\$ 197,000	\$ 15,258	\$ 2,710,000	1%
Commercial Metered Sales	40,801	35,000	5,801	535,000	1%
Governmental Metered Sales	2,012	2,000	12	98,000	0%
Public & Private Fire Protection	119,265	120,000	(735)	1,459,000	0%
Other Operating Revenue	<u>1,350</u>	<u>1,000</u>	<u>350</u>	<u>13,000</u>	3%
Total Operating Revenue	375,686	355,000	20,686	4,815,000	0%
Salaries & Wages	172,808	176,000	(3,192)	1,772,000	0%
Employee Benefits	72,530	75,000	(2,470)	770,000	0%
Purchased Power & Water	7,719	7,000	719	90,000	1%
Chemicals	-	6,000	(6,000)	101,000	-6%
Materials & Supplies	11,289	17,000	(5,711)	233,000	-2%
Contracted Services	17,441	16,000	1,441	471,000	0%
Transportation Expense	(1,082)	3,000	(4,082)	48,000	-9%
Insurance	-	(1,000)	1,000	56,000	2%
Other Miscellaneous Expenses	<u>2,163</u>	<u>4,000</u>	<u>(1,837)</u>	<u>86,000</u>	-2%
Total Operating Expense	282,868	303,000	(20,132)	3,627,000	-1%
Depreciation & Amortization Expense	71,215	71,000	215	854,000	0%
Net Non-Operating Income	63,753	74,000	(10,247)	571,000	-2%
Debt Service	8,166	9,000	(834)	351,000	0%
Tank Painting Contribution	9,666	10,000	(334)	116,000	0%
Net Income After Appropriations	\$ 67,524	\$ 36,000	\$ 31,524	\$ 438,000	

Timing of chemical purchases.

Higher than expected equipment charges paid by customers for private jobs..

York Water District
Income Statement - PRELIMINARY
For the Twelve Months Ending December 31, 2024

Operating Revenue	Operating Expense	Net Income/(Loss)
\$135,597	(\$206,874)	\$443,115

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 2,794,715	\$ 2,710,000	\$ 84,715	\$ 2,710,000	3%
Commercial Metered Sales	556,826	535,000	21,826	535,000	4%
Governmental Metered Sales	104,322	98,000	6,322	98,000	6%
Public & Private Fire Protection	1,479,026	1,459,000	20,026	1,459,000	1%
Other Operating Revenue	15,708	13,000	2,708	13,000	21%
Total Operating Revenue	4,950,597	4,815,000	135,597	4,815,000	3%
Salaries & Wages	1,695,355	1,772,000	(76,645)	1,772,000	-4%
Employee Benefits	795,447	814,000	(18,553)	770,000	-2%
Purchased Power & Water	92,841	90,000	2,841	90,000	3%
Chemicals	95,741	101,000	(5,259)	101,000	-5%
Materials & Supplies	184,536	225,000	(40,464)	233,000	-17%
Contracted Services	357,267	415,000	(57,733)	471,000	-12%
Transportation Expense	35,278	48,000	(12,722)	48,000	-27%
Insurance	59,878	56,000	3,878	56,000	7%
Other Miscellaneous Expenses	83,783	86,000	(2,217)	86,000	-3%
Total Operating Expense	3,400,126	3,607,000	(206,874)	3,627,000	-6%
Depreciation & Amortization Expense	854,580	854,000	580	854,000	0%
Net Non-Operating Income	617,991	518,000	99,991	571,000	18%
Debt Service	349,775	351,000	(1,225)	351,000	0%
Tank Painting Contribution	115,992	116,000	(8)	116,000	0%
Net Income After Appropriations	\$ 848,115	\$ 405,000	\$ 443,115	\$ 438,000	

Materials & Supplies
Process valve replacement costs lower than expected (\$14,000). Lower than expected spending on general materials & supplies spending (\$11,000) and safety supply & equipment spending (\$8,000).

Contracted Services
Timing on planned spending for GIS license (\$5,000). Lower than expected costs for legal council (\$9,000) and watershed consulting (\$9,000) trail mowing (\$9,000). Planned consulting for treatment compliance (\$15,000) will not be spent.

Transportation
Higher than expected equipment charges billed to customer paid jobs and fewer repairs than in recent years.

Net Non-Operating Income
Higher than expected SDC funds (\$31,000), grant funds (\$25,000), timber harvest income (12,000) and interest income (\$14,000).

York Water District
Balance Sheet
As of December 31, 2024

	12/31/2024	12/31/2023	Difference
Capital Assets	49,095,362	47,780,650	1,314,712 (1)
Less: Accumulated Depreciation	23,694,743	22,712,091	982,652
Total Net Capital Assets	25,400,619	25,068,559	332,060
Cash	2,480,428	2,462,497	17,931 (2)
Investments	1,372,512	1,000,000	372,512 (2)
Accounts Receivable	602,648	660,017	-57,369
Inventory	362,157	367,831	-5,674
Prepayments	53,031	25,986	27,045
Total Current and Accrued Assets	4,870,776	4,516,331	354,445
Deferred Debits	3,831,932	4,268,352	-436,420
TOTAL ASSETS AND OTHER DEBITS	34,103,327	33,853,242	250,085
Long-Term Debt	2,816,852	3,045,605	-228,753
Accounts Payable	40,235	48,187	-7,952
Accrued Taxes	2,251	757	1,494
Accrued Interest	16,317	8,700	7,617
Miscellaneous Current and Accrued Liabilities	1,686,095	1,691,486	-5,391
Total Current and Accrued Liabilities	1,744,898	1,749,130	-4,232
Advances for Construction	117,965	598,717	-480,752 (2)
Other Deferred Credits	2,748,160	3,080,884	-332,724
Total Deferred Credits	2,866,125	3,679,601	-813,476
Contributed Funds	1,554,792	1,424,212	130,580
Contributions In Aid Of Construction (C.I.A.C.)	11,085,975	10,606,431	479,544 (1)
Less: Accumulated Depreciation of C.I.A.C	3,636,544	3,453,944	182,600
Total Net C.I.A.C	7,449,431	7,152,487	296,944
Appropriated Retained Earnings	14,984,520	14,596,894	387,626
Unappropriated Retained Earnings	2,686,709	2,205,313	481,396
Total Equity Capital	17,671,229	16,802,207	869,022
TOTAL LIABILITIES AND EQUITY	34,103,327	33,853,242	250,085

(1) Capital Assets
\$1.3 million in capital additions in past twelve months. \$500,000 of that amount came in the form of C.I.A.C from customer paid projects.

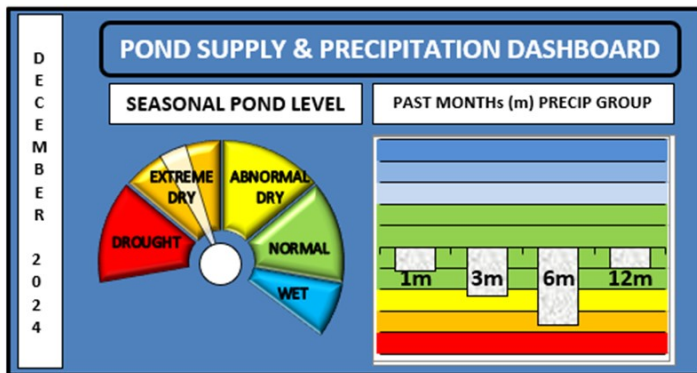
(2) Cash & Investments
Overall cash and investments are up about \$400,000 from last December. This is in spite of less advances for construction being held for outstanding customer projects.

YEAR	System Total^(MG)	Water Transfers*	Pond Level Assessment (ft)	Precipitation (Assessment)
2024	22.7	-0.6 KWD	-2.70 (Extremely Dry)	5.01" (High Normal)
2023	21.7	0	+0.29 (Very Wet)	6.27" (Very Wet)
2022	19.5	+1.7 KKW	+0.20 (Moderately Wet)	4.42" (Normal)
2021	21.9	-1.0 KKW	+0.12 (High Normal)	3.08" (Low Normal)

* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.

TREATMENT REPORT

By: Noah Emery



In December the plant had 5.01 inches of precipitation, which is considered on the high side of normal. This precipitation has helped bring the pond level up a couple feet but it still maintains an ‘Extremely Dry’ classification.

The plant pumped 22.76 million gallons of water in December; second only to 2021 of the past 20 years.

Now that the plant has finally reached its slower demand season the operators began tackling the projects that required the plant to be offline to complete. One such project was the replacement of a failing backpressure valve on the sodium hydroxide chemical feed line. While working on this they also replaced a length of older feed line and the ball check due to the age of material. In this process, operators have been researching new products/fittings that may be better at preventing leaks with some of these harsher chemicals.

The last of our Federal Unregulated Contaminant

Inside this issue:

Treatment	1
Distribution	1-2
Resource Protection	2-3
GIS	3-4
Wellness	4
Billing	4

Monitoring Rule (UCMR) 5 sampling was done this month. Additionally, the last of the State required sampling was completed this month.

Lastly, at the end of the month Kittery Water District reached out requesting us to send them a low flow to help them limp through a tough period. Only one of their three pumps was working at their treatment plant and there was higher than normal usage at the Portsmouth Naval Shipyard. A low flow of 160-200 gallons per minute over the weekend got them through until they were able to fix their pumps.

DISTRIBUTION REPORT

By: Webster Ropke

District crews have been doing weekly winter hydrant checks. So far there have been no issues. The Dig Safe request have slowed down. We are receiving an average of two a day now.

District crews located our infrastructure for a total of 700 Dig Safe requests for 2024. Our busy season for this is generally from late March to the end of November. District crews emptied all trucks of stock and organized all the stock shelves. Then we counted all of the stock in preparation for the auditors to do their end of the year count. The District has a large variety of stock such as brass fittings, ductile iron mechanical fittings, couplings, water meters, hydrants and water pipe.

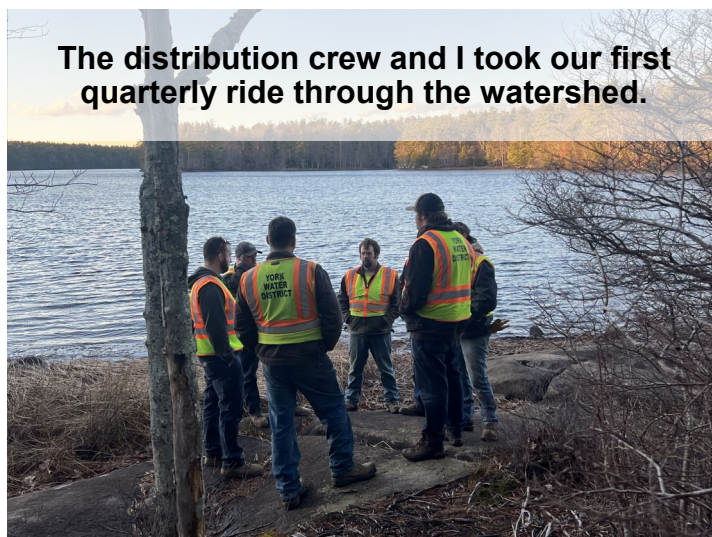
The District had two resident groups submit requests for estimates for main extensions. The first one was on Morningside Drive and the second was on Carlton Street and Tabernacle Road. One of the first steps for us to do an accurate estimate is to have a ledge profile. We contacted Main Line Drilling and Blasting to get a cost for doing the test drilling for ledge. Then, we were able to put together an estimate for our crews time for assistance along with Main Line estimate. Once the estimate was paid for by the homeowner's group, we arranged a date to do the test drilling. There was less ledge than expected at both jobs. Morningside had 220 feet of ledge for the 700 foot total job. Carlton and Tabernacle had 200 feet of ledge out of 600 feet. Having the ledge profile and knowing the expected quantity of ledge is cost savings. The next step is for the resident groups to get contractor pricing and the District will put together an estimate for materials our time inspecting and the excavation. Once the estimate is paid for, the job can be scheduled.

RESOURCE PROTECTION REPORT

By: Zachariah Mein

This past month, the distribution crew and I took our first quarterly ride through the watershed. The goal of these ride-throughs will be to have a select group of crew members that are local have a strong working knowledge of the watershed and any key areas in case of emergency.

The first tour was held with all the distribution crew to get the entire crew at least a basic understanding of the watershed as well as key components such as the syphon line and dry hydrant, the new brush dump area, and areas of upcoming projects. The first ride through went very well with everyone learning something new throughout the trip and it was a good opportunity for me to work with the distribution crew.



The distribution crew and I took our first quarterly ride through the watershed.

In December, the Resource Management Plan was finished and presented to the Board of Trustees. The plan has taken countless hours for many people in and outside the District to complete in just short of a two-year time frame. The plan encompasses every aspect of the watershed and the management that has been conducted in the past as well as the course we are moving towards over the next 20 years. The plan is getting its last final tweaks and will be printed off and established as the new guidelines after being approved.

At the end of the month the District and York Sewer District worked together cutting and splitting hard wood at 210 Mountain Road that has been piled from trail work and storm blow downs. The hard wood is used throughout the year for different programs that the District partakes in such as the Yorkwise Auction, Festival of Trees, and Out in the Cold.

Throughout the month, I spent time preparing the Law Enforcement Grant Patrol Reports and sum-

maries as well as doing minor updates to the program. I also spent time finishing up the Class III Distribution Water Works Course and taking the Class III and IV Distribution tests.

District and York Sewer District worked together cutting and splitting hard wood.



GIS REPORT

By: Todd Hill

Final versions of the Watershed Management Plan maps were completed this month. These updates included removing the scale bar, aligning map orientations, and converting PDF maps to JPEG format, allowing for seamless insertion into the plan.



Test drilling was conducted on Morningside Drive, a short section of Tabernacle Road, and all of Carlton Street. Property owners in these areas have requested main extensions, and test

boring is a necessary step in the process. These properties are currently served by seasonal summer mains.

- **Tabernacle Road/Carlton Street:** 62 boring locations were logged.
- **Morningside Drive:** 73 boring locations were logged.

All boring data, including locations and depths, have been converted into a shapefile for creating a ledge profile.

A new one-inch water service and plastic meter pit were installed at 210 Southside Road. I also updated the service location for 29 Sentry Hill Road and a summer line blow-off on Blueberry Lane was relocated due to a house demolition and rebuilding project. I have started summer line map updates, several mobile apps were updated, and minor changes were made to the forms we use on our phones to improve functionality.

Customer submissions for the lead service line inventory have slowed as anticipated for this time of year. However, submissions are still being received, and site visits continue to be scheduled. To encourage participation, we held our first Apple Watch drawing for the first 1,000 customers who submitted pictures and information about their water service line. With the help of Rick Boston and Mr. Grinch, a winning raffle ticket was selected.

The YWD 2024 Christmas Parade Float



The District proudly entered a float in the 2024 Christmas Parade. The team's effort in assem-

bling the float paid off as we were awarded “Best Theme”. Playing Mr. Grinch was a personal highlight, and I am already looking forward to collaborating on a new design for the 2025 parade.

WELLNESS REPORT

By: Karen Hale



Benefits of Gratitude

Those who have a gratitude practice find themselves happier, healthier, and enjoying stronger relationships. Here are a few benefits of practicing gratitude:

- Boosts your immune system. According to The Mayo Clinic, practicing gratitude can improve your immunity and decrease disease risk.
- Helps improve sleep. Those who participated in a study, that made nightly gratitude lists, found after three weeks they were getting more refreshing sleep.
- Improves mental state. Studies have shown terminally ill patients cope better when they practice gratitude, as well as recover from procedures faster.
- Increases optimism. Looking at the brighter side of things, has extra health benefits, including aging better!
- Reduces spending. Gratitude can increase contentment and minimize the need to spend more on the latest gadget.
- Strengthens relationships. Expressing appreciation is often part of a healthy, strong relationship.

DECEMBER BILLING

York Beach Route

2024	Usage(cf)	Revenue	Customers
Residential	1,881,400	\$212,258	1,898
Commercial	930,800	\$40,801	96
Governmental	14,300	\$2,012	8

2023	Usage(cf)	Revenue	Customers
Residential	1,691,700	\$189,642	1,881
Commercial	706,200	\$32,259	95
Governmental	10,100	\$1,401	8

WATER QUALITY REPORT

REPORT DATE: 12/31/2024

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtCl2	Avg Ortho		Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
732,991	40	0.06	9.12	0.07	2.16	1.48		-3.71	-4.25	-2.70

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
12/23/2024	39	0.06	9.11	0.10	2.20	1.46	16	0	0.062	0.01	0.015
12/18/2024	40	0.04	9.30	0.09	2.20	1.50	18	0	0.069	0.04	0.010
12/9/2024	41	0.07	9.07	0.04	2.00	1.54	17	0	0.060	0.06	0.018
12/4/2024	42	0.10	8.97	0.04	2.20	1.56	15	0	0.076	0.06	0.030
AVERAGE RESULTS:	41	0.07	9.11	0.07	2.15	1.52	17	0	0.067	0.04	0.018
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity		Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	12/23/2024	0.07	8.87	0.03	1.70	1.52	16		0.012	0.030	0.017
Route 1 at Pine Ledge Motel S	12/18/2024	0.08	9.00	0.03	1.70	1.77	17		0.014	0.050	0.005
Route 1 at Pine Ledge Motel S	12/9/2024	0.07	9.05	0.06	1.70	1.59	16		0.006	0.020	0.039
Route 1 at Pine Ledge Motel S	12/4/2024	0.06	8.74	0.11	2.10	1.52	16		0.020	0.020	0.047
Route 1 North Pump Station	12/23/2024	0.10	8.89	0.02	1.70	1.47	18		0.007	0.050	0.000
Route 1 North Pump Station	12/18/2024	0.06	8.98	0.03	1.70	1.73	16		0.009	0.070	0.009
Route 1 North Pump Station	12/9/2024	0.07	8.90	0.03	1.70	1.58	15		0.014	0.040	0.066
Route 1 North Pump Station	12/4/2024	0.04	9.07	0.06	1.70	1.57	16		0.010	0.030	0.029
Route 1 South Pump Station	12/23/2024	0.10	8.90	0.05	2.00	1.53	18		0.027	0.040	0.003
Route 1 South Pump Station	12/18/2024	0.07	8.96	0.04	1.90	1.55	19		0.028	0.080	0.014
Route 1 South Pump Station	12/9/2024	0.06	8.70	0.10	2.00	1.63	14		0.015	0.040	0.051
Route 1 South Pump Station	12/4/2024	0.05	9.15	0.06	2.00	1.58	16		0.020	0.020	0.024
Simpson Hill Tank (SHT)	12/23/2024	0.12	8.69	0.02	1.80	1.62	15		0.007	0.020	0.009

Simpson Hill Tank (SHT)	12/18/2024	0.06	8.81	0.04	2.00	1.58	16		0.008	0.080	0.005
Simpson Hill Tank (SHT)	12/9/2024	0.09	8.45	0.04	1.90	1.59	15		0.023	0.030	0.040
Simpson Hill Tank (SHT)	12/4/2024	0.04	8.90	0.09	1.70	1.52	15		0.014	0.010	0.016
York Heights Tank (YHT)	12/23/2024	0.07	8.63	0.05	1.90	1.60	15		0.026	0.040	0.010
York Heights Tank (YHT)	12/18/2024	0.07	8.60	0.05	2.00	1.60	16		0.037	0.040	0.024
York Heights Tank (YHT)	12/9/2024	0.06	8.45	0.04	1.90	1.57	15		0.020	0.030	0.042
York Heights Tank (YHT)	12/4/2024	0.06	8.75	0.05	1.70	1.59	15		0.014	0.000	0.020
York Water District Office	12/23/2024	0.12	8.52	0.04	1.90	1.57	15		0.019	0.050	0.005
York Water District Office	12/18/2024	0.08	8.72	0.06	1.80	1.66	15		0.029	0.070	0.038
York Water District Office	12/9/2024	0.06	8.56	0.05	1.90	1.58	14		0.024	0.060	0.046
York Water District Office	12/4/2024	0.07	8.88	0.04	1.80	1.70	16		0.007	0.010	0.016
AVERAGE RESULTS:		0.07	8.80	0.05	1.84	1.59	16		0.017	0.039	0.024
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10		<0.10	<0.10	<0.10

ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform
South Side Road Near Blaisdell Farm	12/3/2024	0.08	9.16	0.03	1.70	1.52	13	11.3	ABSENT
Route 1 @ River Bend Road	12/3/2024	0.06	8.91	0.02	2.10	1.59	13	11.4	ABSENT
Route 1 @ Mr. Mikes Convenience Store	12/3/2024	0.06	8.70	0.02	2.20	1.61	17	8.3	ABSENT
Webber Road Near Ridge Road (73 Webber)	12/3/2024	0.04	8.82	0.04	2.20	1.55	14	7.2	ABSENT
Ridge Road Across from Coastal Ridge Elemen	12/3/2024	0.05	8.63	0.03	1.80	1.65	15	9.2	ABSENT
Route 1A @ Roaring Rock Road	12/3/2024	0.07	8.80	0.02	1.90	1.69	15	10.6	ABSENT
Route 1 @ Old Post Road (Tranmission Line)	12/3/2024	0.17	8.55	0.04	2.20	1.55	13	6.1	ABSENT
White Pine Pump Station Near Route 1	12/3/2024	0.04	8.53	0.03	2.10	1.57	14	10.1	ABSENT
Organug Road @ Indian Trail	12/16/2024	0.10	8.86	0.05	1.60	1.62	16	7.8	ABSENT
Long Beach Ave Across From Long Beach Bath	12/16/2024	0.12	8.95	0.03	1.90	1.66	17	8.0	ABSENT
Stageneck Road @ Harbor Beach Road	12/16/2024	0.13	9.08	0.04	1.90	1.59	16	8.4	ABSENT
Nubble Road at Sewer Pump Station	12/16/2024	0.07	8.96	0.04	1.90	1.51	15	7.5	ABSENT
Yorkshire Commons @ York Street	12/16/2024	0.11	8.93	0.02	1.70	1.58	16	7.5	ABSENT

Route 1A @ York Senior Center formerly YPD	12/16/2024	0.17	9.18	0.04	1.80	1.59	17	9.6	ABSENT
Clark Road Cape Neddick	12/16/2024	0.07	9.04	0.05	1.50	1.62	18	8.5	ABSENT
	Average:	0.09	8.87	0.03	1.90	1.59	15	8.8	
	Minimum:	0.04	8.53	0.02	1.50	1.51	13	6.1	
	Maximum:	0.17	9.18	0.05	2.20	1.69	18	11.4	

		<u>Task</u>	<u>Interval</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
BI		Eyewash Station checks	Weekly	√	√	√	√	√	√	√	√	√	√	√	√
		Vehicle Checks	Weekly	√	√	√	√	√	√	√	√	√	√	√	√
		Fire extinguisher inspections (internal)	Monthly	√	√	√	√	√	√	√	√	√	√	√	√
		First Aid Kit Inspections	Monthly	√	√	√	√	√	√	√	√	√	√	√	√
		AED inspections	Monthly	√	√	√	√	√	√	√	√	√	√	√	√
		GFCI checks	Quarterly	√			√			√			√		
		Air Compressor relief valve check	Quarterly	√			√			√			√		
		Portable Ladder inspections	Quarterly	√			√			√			√		
		Sling/ lifting strap/ lifting chain inspections	Quarterly	√			√			√			√		
		PPE inspections	Quarterly	√			√			√			√		
		Jack inspections	Quarterly	√			√			√			√		
		Jack stand inspections	Quarterly	√			√			√			√		
		Welding equipment inspections	Quarterly	√			√			√			√		
		Grinding wheel/ guard inspection	Quarterly	√			√			√			√		
		Garage Door sensor checks	Quarterly	√			√			√			√		
		Emergency Exit Lighting checks	Quarterly	√			√			√			√		
		Confined Space Rescue Trailer inspections	Quarterly	√			√			√			√		
		Air Quality Monitor Calibrations	Every 6 months		√							√			
		Fixed Ladder Inspections	Annually						√						
		Lifts/Hoists (internal)	Annually - opposite the contracted insp.						√						
	Lifts/Hoists (Contracted)	Annually												√	
	Testing Panic buttons/security pads	Annually													
	Fire extinguisher inspections (contracted)	Annually												√	
BLS REQUIRED TRAINING		MMA - Fire Extinguisher Training	Annual				√								
		Confined Space Rescue Training*	Initial												
		Simulated Confined Space Rescue Training*	Annual											-	-
		Basic First Aid Training*	Every 2 years - last 6/12/2024												
		CPR certification*	Every 2 years - last 6/12/2024												
		Hearing Tests/Training Video*	Annual									√			
		Respirator Medical Evaluations*	Annual						-	√					
		Respirator Fit Tests*	Annual							-	-				
		Workzone/Flagger Training	Initial												
		Trenching & Excavation Training	Initial												
	Global Harmonization Video	Initial													
BLS REQUIRED PROGRAMS		Hazard Assessment of PPE	Program Review	Annual			√								
			Employee Review	Annual				√							
		Bloodborne Pathogen Policy	Program Review	Annual			√								
			Employee Review	Annual				√							
		Confined Space Program	Program Review	Annual			√								
			Employee Review	Annual				√							
		Emergency Action Plan	Program Review	Annual			√								
			Employee Review	Annual				√							
		Electrical Policy (Arc Flash)	Program Review	Annual			√								
			Employee Review	Annual				√							
		Fire Extinguisher Policy	Program Review	Annual			√								
			Employee Review	Annual				√							
		Global Harmonization Policy (HazCom)	Program Review	Annual			√								
			Employee Review	Annual				√							
		Hearing Protection Program	Program Review	Annual			√								
			Employee Review	Annual				√							
		Ladder Policy	Program Review	Annual			√								
			Employee Review	Annual				√							
	Lock Out / Tag Out Program	Program Review	Annual			√									
		Employee Review	Annual				√								
	Respiratory Protection Program	Program Review	Annual			√									
		Employee Review	Annual				√								
	Silica Exposure Prevention Program	Program Review	Annual			√									
		Employee Review	Annual				√								
	Video Display Terminal Policy	Program Review	Annual			√									
		Employee Review	Annual												
MISC		Safety Meetings	Quarterly			-	√		-			-	-		√
		Update Bureau of Labor posters	Every 6 months	√						√					
		Post OSHA 300 logs	Annual	√											
		Prepare Safety budget	Annual										√		
		SDS inventory	Annual			-								√	-
		NWZAW & Safe Digging Banners	Annual			√	√								
	SHAPE inspection	Every 3 years													

* Applicable employees only